

Google Chrome[™] and Microsoft[®] Windows[®] 10 Personal Computer Checklist New OneSite User

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CHAPTER 1 Google Chrome

This book shows you how to optimize Google Chrome and Microsoft Windows 10 for OneSite.

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Google Chrome Settings

The following instructions show you how to optimize Google Chrome for OneSite.

Supported Operating Systems

Google Chrome is supported on Microsoft Windows 10 and macOS® operating systems.

Opening the Settings Page

To open Google Chrome settings, open Google Chrome, click the **Customize and control Google Chrome** button, and then select **Settings** in the drop-down list.



θ Settings × ← G Schrome | chrome://settings ☆ \Box : ⊟ Settings Q Search settings People SIGN IN TO CHROME Person 1 Sign in to get your bookmarks, history, passwords, and other settings on all your devices. You'll also automatically be signed in to your Google services. Learn more

Alternatively, enter "chrome://settings/" in the address bar and then press the **Enter** key.

On macOS, select **Chrome** and then **Preferences** or press the (H) **Command** key and the (,) **Comma** key.

Configuring Content Settings

To configure your browser settings:

1. On the **Settings** page, click **Privacy and Security** to the left of the page.

Setti	ngs	
•	You and Google	
Ê	Autofill	
0	Privacy and security	
۲	Appearance	
Q	Search engine	
	Default browser	
Ċ	On startup	
Advan	ced	*
Exten	sions	
About	Chrome	

2. In the *Privacy and security* section, click **Site settings**.

Privac	y and security	
Clea Clea	ar browsing data ar history, cookies, cache, and more	•
Site Con	Settings trol what information websites can use and what content they can show you	•
Mor	e	^
	Safe Browsing (protects you and your device from dangerous sites) Sends URLs of some pages you visit to Google, when your security is at risk	•
	Warn you if passwords are exposed in a data breach Chrome periodically checks your passwords against lists that have been published online. When doing this, your passwords and usernames are encrypted, so they can't be read by anyone, including Google.	•
	Help improve Chrome security Sends URLs of some pages you visit, limited system information, and some page content to Google, to help discover new threats and protect everyone on the web.	-
	Send a "Do Not Track" request with your browsing traffic	
	Allow sites to check if you have payment methods saved	-
	Preload pages for faster browsing and searching Uses cookies to remember your preferences, even if you don't visit those pages	•
	Manage certificates Manage HTTPS/SSL certificates and settings	Ø

3. Click **Cookies and site data**, disable the **Clear cookies and site data when you quit Chrome** and **Block third-party cookie** options, and then click the **Return** button in the upper left corner.

← Cookies and site data Q Search	
Allow sites to save and read cookie data (recommended)	→ ••
Clear cookies and site data when you quit Chrome	→) >
Block third-party cookies When on, sites can't use cookies that track you across the web. Features on some sites may brea	ak.
See all cookies and site data	•
Block	Add

4. Click Javascript, enable the Allowed (recommended) option, and then click the Return button in the upper left corner.

← JavaScript	
Allowed (recommended)	•
Block	ADD
No sites added	
Allow	ADD
No sites added	

5. Click **Popups and redirects**, disable the **Blocked (recommended)/Allowed** option, in the *Allow* section click **Add**, on the **Add a site box** enter "[*.]realpage.com," and then click **Add**.

← Popups	
Blocked (recommended)	
Block ADD	
No sites added	
Allow ADD	
1 [*.]realpage.com	

6. Click the **Return** button in the upper left corner.

7. Click PDF documents, enable the Download PDF files instead of automatically opening them in Chrome option, and then click the Return button in the upper left corner.



8. On the Site settings page, click the Return button in the upper left corner.



Deleting the Cache

To delete cache from Google Chrome:

1. On the **Settings** page, in the *Privacy and security* section, click **Clear browsing data**.

Clear browsing data	
Clear history, cookies, cache, and more	•
Site Settings	
Bite Settings Control what information websites can use and what content they can show you	*
Site Settings Control what information websites can use and what content they can show you	

2. On the Clear browsing data box, click the Advanced tab.

- 3. Set the Time Range drop-down list to "All time."
- 4. Clear the check box of every option except Cached images and files.

Clea	ar browsing data				×
	Basic		Advan	ced	
Time	arange All time	•			^
	Browsing history 723 items Download history				
	2 items Cookies and other site data From 587 sites				
	Cached images and files 344 MB				
	Passwords 2 passwords				
	Autofill form data				*
			CANCEL	CLEAR DATA	

5. Click Clear data.

The Clear browsing data box automatically closes when the cache is cleared.

Deleting Cookies Only

To delete cookies from Google Chrome:

1. On the **Settings** page, in the *Privacy and security* section, click **Clear browsing data**.

Clear history, cookies, cache, and mor	0	•
	e	
0.4. 0.4.		
Site Settings		+
Control what information websites ca	n use and what content they can show you	

- 2. On the Clear browsing data box, click the Advanced tab.
- 3. Set the Time Range drop-down list to "All time."

4. Clear the check box of every option except **Cookies and other site data**.

Clea	ar browsing data				×
	Basic		Advan	ced	
Time	erange All time	•			*
	Browsing history 723 items				
	Download history 2 items				
	Cookies and other site data From 587 sites				
	Cached images and files 343 MB	-			
	Passwords 2 passwords				
_	Autofill form data				-
			CANCEL	CLEAR DATA	

5. Click Clear data.

The Clear browsing data box automatically closes when the cookies are cleared.

Updating Chrome

To open Google Chrome settings:

1. Click the **Customize and control Google Chrome** button, hover your mouse over **Help**, and then select **About Google Chrome**.



If you have any pending updates, Google Chrome automatically initiates them.

About Ch	rome	
Ó	Google Chrome	
С	Updating Google Chrome (68%) Version 64.0.3282.119 (Official Build) (64-bit)	
Get he	elp with Chrome	Z
Repor	t an issue	•

2. To relaunch Google Chrome after updating the browser, click **Relaunch**.

bout Ch	irome	
9	Google Chrome	
0	Nearly up to date! Relaunch Google Chrome to finish updating. Version 63.0.3239.132 (Official Build) (64-bit)	RELAUNCH
Get h	elp with Chrome	Z
Repo	rt an issue	•

The page shows that Google Chrome is up to date.

Chrome and Group Policies on Windows

Google Chrome is started in a profile that is created on-demand and therefore has many of Google Chrome's default settings (those we cannot manipulate programmatically at startup).

To override many of the settings for new Google Chrome profiles, the Windows Group Policy editor may be used. Google Chrome looks here to override many default behaviors. You can look at the list of Google Chrome's supported policies to see if your behavior is included there. After installing the group policy templates (linked from the supported policies page), you will be able to edit these from the Windows Group Policy editor (gpedit.msc).

Windows 10 Settings

The following instructions show you how to change your display settings and disable third party pop-up blockers.

Display Settings

To optimize your display settings for OneSite:

1. Click in the search box on the taskbar, enter "settings," and then select **Settings**.



2. On the Settings box, click System.

		Windows Settings		
	Find a se	etting	Q	
System Display, notifications, power	Devices Bluetooth, printers, mouse	Network & Internet Wi-Fi, airplane mode, VPN	Personalization Background, lock screen, colors	Apps Uninstall, defaults, optional features
Accounts Your accounts, email, sync, work, other people	Time & language Speech, region, date	Gaming Game bar, DVR, broadcasting, Game Mode	Ease of Access Narrator, magnifier, high contrast	Privacy Location, camera
Update & security Windows Update, recovery,				

- 3. On the **Display** page, scroll down to the *Scale and layout* section.
- 4. Confirm that the Change the size of text, apps, and other items field is set to "100%."

If this option is not set to "100%," click this drop-down list and then select "100%."

Home	Display
Find a setting \wp	Off
System	Night light settings
🖵 Display	Scale and layout
Notifications & actions	Change the size of text, apps, and other items 100% (Recommended)
(¹) Power & sleep	Custom scaling
Battery	Resolution
📼 Storage	1920 × 1080 (Recommended) \vee
문 Tablet mode	Orientation Landscape
D Multitasking	
Projecting to this PC	Multiple displays Multiple displays
X Shared experiences	Extend these displays \checkmark
① About	Make this my main display

5. Click the **Resolution** drop-down list and then select a resolution of "1024 x 768" pixels or greater.

Ø Home	Display
Find a setting ρ	Off Off
System	Night light settings
🖵 Display	Scale and layout
Notifications & actions	Change the size of text, apps, and other items
() Power & sleep	Custom scaling
🖙 Battery	Resolution
📼 Storage	1024 × 768 ~
- Tablet mode	Orientation Landscape V
D Multitasking	
Projecting to this PC	Multiple displays
X Shared experiences	Extend these displays
① About	Make this my main display

6. Click Keep changes on the confirmation box.

7. Close the **Settings** box.

Third Party Pop-up Blockers

OneSite takes advantage of the pop-up functionality allowed by Internet Explorer. Due to spyware and viruses that use pop-ups to infect computers, there is a lot of pop-up blocking software used on personal computers. Anti-virus software, anti-spyware, and toolbar programs are the most common software to contain pop-up blockers.

Although RealPage encourages security, OneSite requires the use of pop-ups. If you use a pop-up blocking program on your computer, please contact the program's vendor for instructions on how to configure their pop-up blocker to allow *.realpage.com to have pop-ups.

To uninstall a pop-up blocking program that you do not want to use on your personal computer:

1. Click in the search box on the taskbar, enter "control panel," and then select Control panel.



2. In the *Programs* section, click **Uninstall a program**.



3. Select the program that you want to uninstall and then click Uninstall.

5	Programs and Features						- 0	×
~	 → 	anel > Programs > Programs and Features			5 V	Search	Programs and Features	P
	Control Panel Home	Uninstall or change a program						
	View installed updates	To unnestall a program, select it from the list and then click Uninstall, Change, or Repair.						
•	Turn Windows features on or							
	off	Organize - Uninstall Change						?
	Install a program from the network	Name	Publisher	Installed On	Size		Version	^
		🕨 🍌 Adobe Acrobat XI Standard	Adobe Systems	11/20/2017		1.28 GB	11.0.23	
		Adobe AIR	Adobe Systems Incorporated	10/31/2017		13.7 MB	27.0.0.124	
		🗟 Adobe Creative Cloud	Adobe Systems Incorporated	9/7/2017		229 MB	4.2.0.218	
		🔽 Adobe Flash Player 27 NPAPI	Adobe Systems Incorporated	10/23/2017	3	39.4 MB	27.0.0.130	
		Adobe Illustrator CC 2017	Adobe Systems Incorporated	9/7/2017		1.10 GB	21.1.0	
		🖻 Adobe Photoshop CS6	Adobe Systems Incorporated	11/20/2017		417 MB	13.0	
		🕌 Java 8 Update 40	Oracle Corporation	3/2/2017	3	34.8 MB	8.0.400	
		I MDOP MBAM	Microsoft Corporation	3/2/2017		11.6 MB	2.5.1100.0	
		🚺 Microsoft Office Professional Plus 2016	Microsoft Corporation	1/2/2018		64.8 MB	16.0.4266.1001	
		licrosoft OneDrive	Microsoft Corporation	1/26/2018		101 MB	17.3.7294.0108	~
		Adobe Systems Product version: Help link:	11.0.23 Supp http://www.adobe.co Update infor	oort link: http://w mation: http://w	ww.adoł ww.adoł	be.com Si be.co	ze: 1.28 GB	

- 4. Follow the on-screen prompts until the program is removed.
- 5. Close the **Uninstall or change a program** box.